User Guide - mSupply Mobile

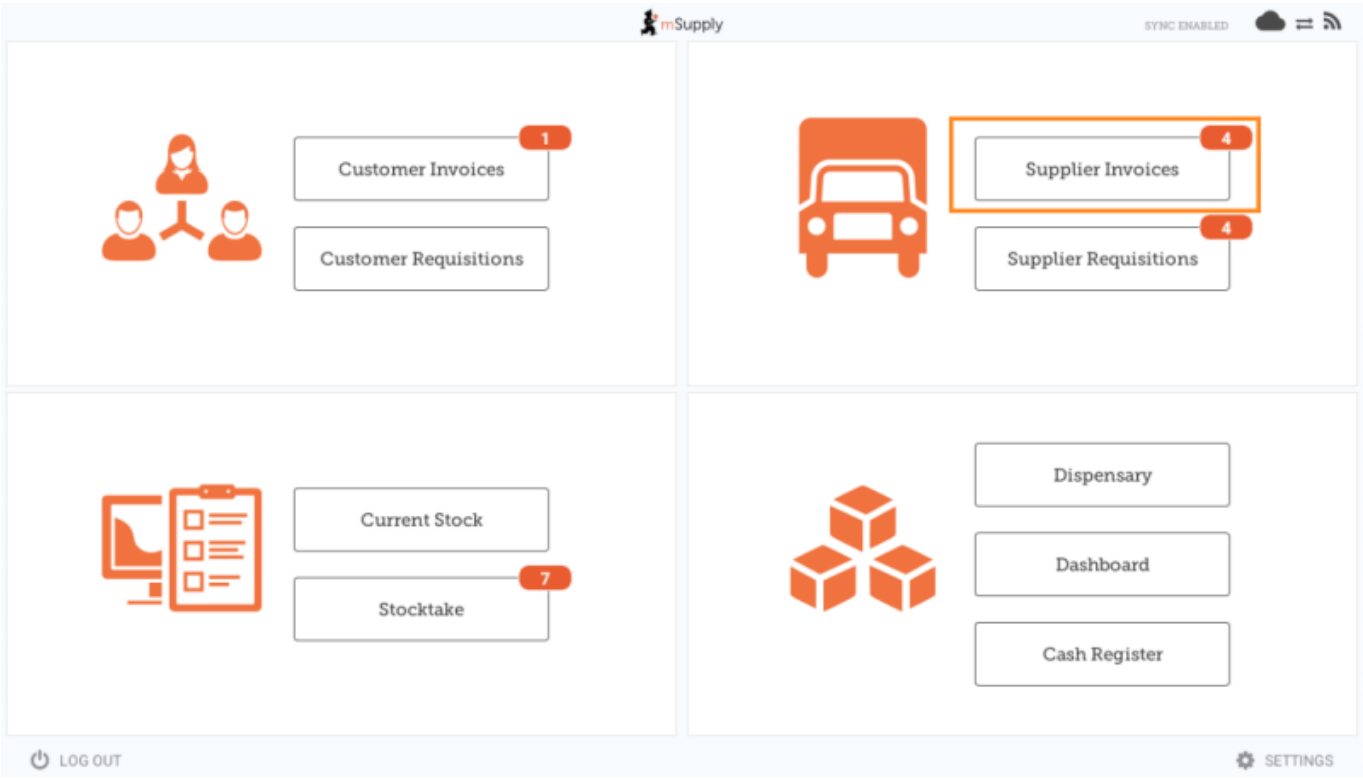
Faturas de fornecedores - Retornando estoque

Se você tiver algum problema com o estoque fornecido e precisar retornar algo, você poderá fazer um retorno de uma **Fatura de fornecedor** (*Supplier Invoice*)

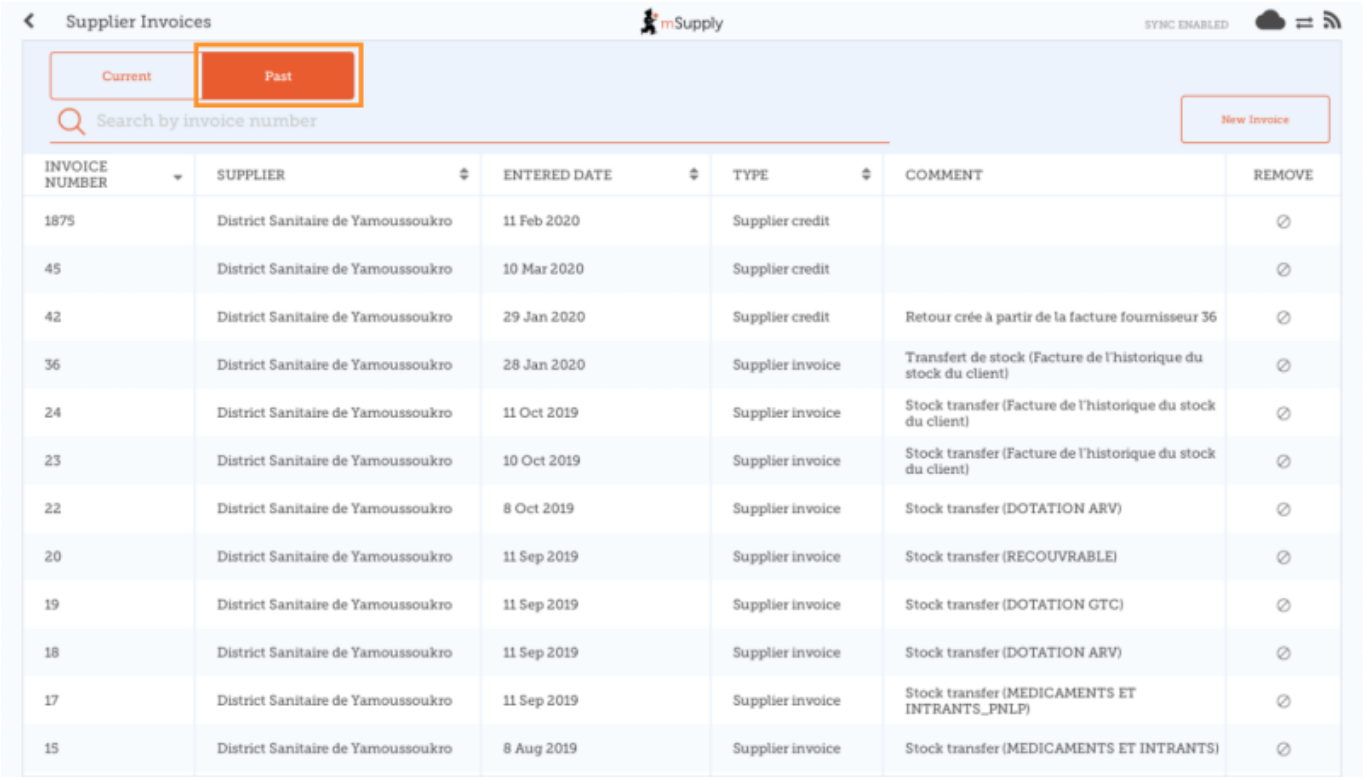
> Para usar essa ferramenta, a opção **módulo de crédito com fornecedor** (*supplier credit module*) deverá estar habilitada na aba de **Preferências** (*preferences*) do seu local.

Vamos ver em detalhes cada passo...

Clique em Faturas de fornecedores



Uma lista de faturas de fornecedores será apresentada. Clique na aba (em destaque) para ver as faturas **Arquivados** (*Past*). Você somente poderá retornar itens de faturas que já tenham sido **finalizadas** (*finalised*)



INVOICE NUMBER	SUPPLIER	ENTERED DATE	TYPE	COMMENT	REMOVE
1875	District Sanitaire de Yamoussoukro	11 Feb 2020	Supplier credit		⊘
45	District Sanitaire de Yamoussoukro	10 Mar 2020	Supplier credit		⊘
42	District Sanitaire de Yamoussoukro	29 Jan 2020	Supplier credit	Retour crée à partir de la facture fournisseur 36	⊘
36	District Sanitaire de Yamoussoukro	28 Jan 2020	Supplier invoice	Transfert de stock (Facture de l'historique du stock du client)	⊘
24	District Sanitaire de Yamoussoukro	11 Oct 2019	Supplier invoice	Stock transfer (Facture de l'historique du stock du client)	⊘
23	District Sanitaire de Yamoussoukro	10 Oct 2019	Supplier invoice	Stock transfer (Facture de l'historique du stock du client)	⊘
22	District Sanitaire de Yamoussoukro	8 Oct 2019	Supplier invoice	Stock transfer (DOTATION ARV)	⊘
20	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (RECOUVRABLE)	⊘
19	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (DOTATION GTC)	⊘
18	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (DOTATION ARV)	⊘
17	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (MEDICAMENTS ET INTRANTS_PNLP)	⊘
15	District Sanitaire de Yamoussoukro	8 Aug 2019	Supplier invoice	Stock transfer (MEDICAMENTS ET INTRANTS)	⊘

Clique na Fatura de fornecedor do pedido que foi recebido

A janela de Fatura de fornecedor (*Supplier Invoice*) será aberta.

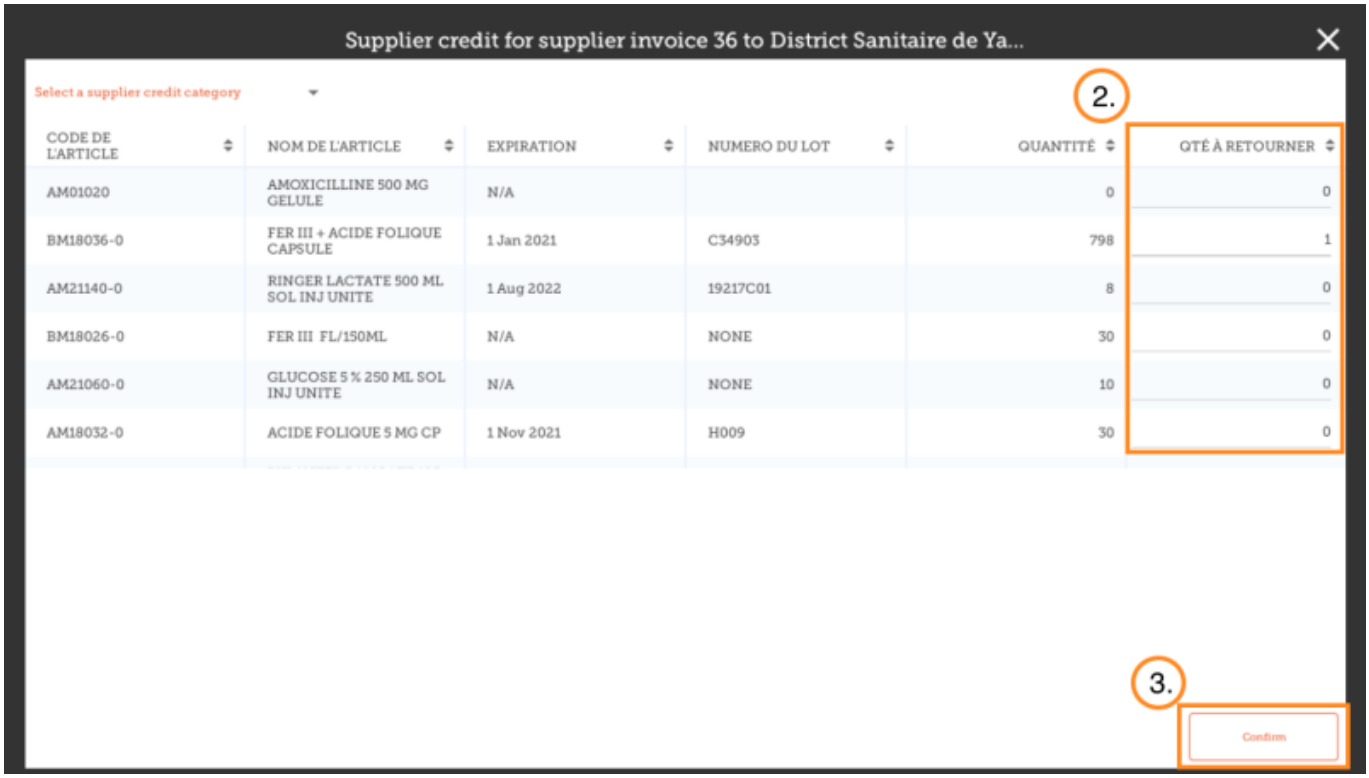
Se houver estoque neste pedido que possa ser retornado, então o botão que normalmente serve para adicionar itens é renomeada para **Novo Crédito com fornecedor** (*New supplier credit*) servindo para retornar itens.

Clique em **Novo Crédito com fornecedor** (*New supplier credit*) para iniciar o processo.

Insira a quantidade para ser retornada

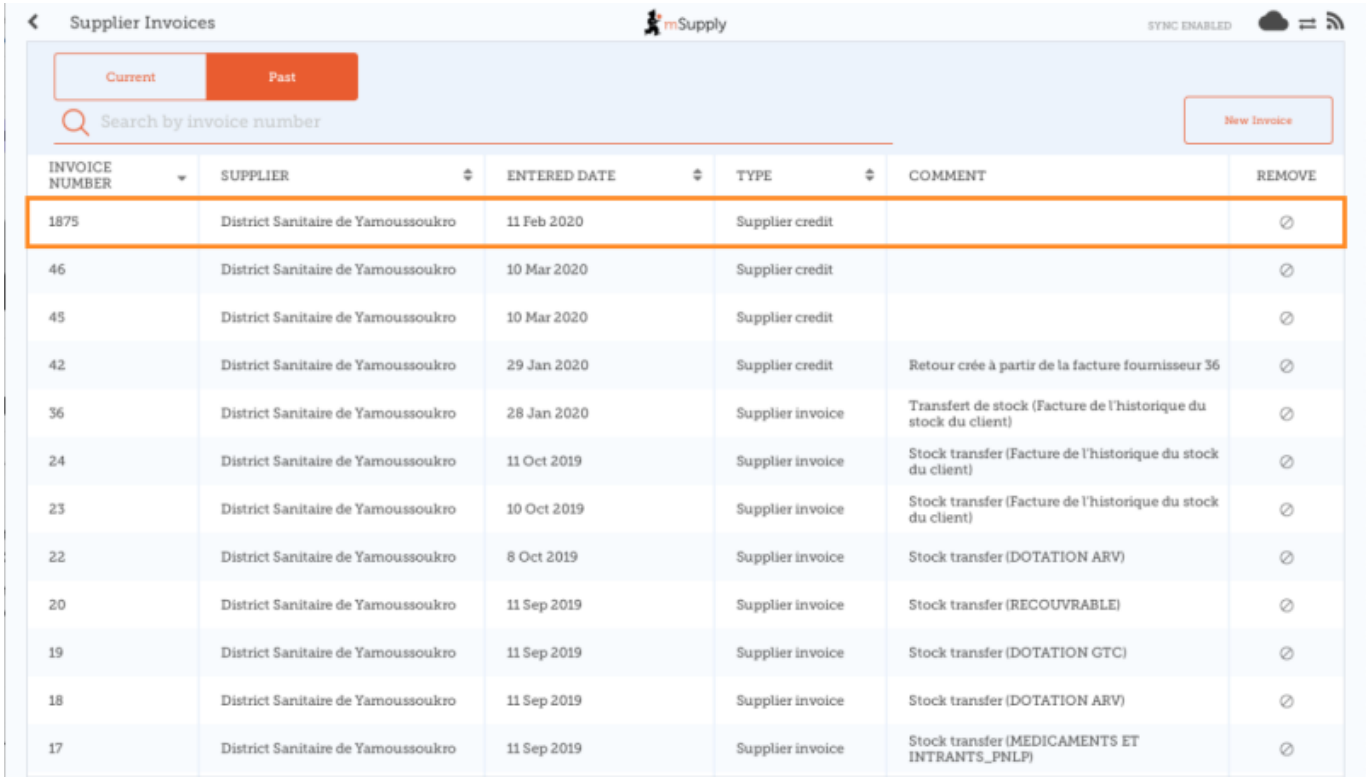
Insira a quantidade para cada item que você gostaria de retornar. Você não vai precisar retornar todos os itens nem a quantidade total de determinado item.

Selecione a **categoria de crédito com fornecedor** (*supplier credit category*) da lista no canto superior direito do ecrã.



Clique em **Confirmar** (*Confirm*) por fim quando estiver terminado.

Você poderá ver então um novo **Crédito com fornecedor** (*Supplier Credit*) na lista de Faturas de fornecedores (*supplier invoices*).



INVOICE NUMBER	SUPPLIER	ENTERED DATE	TYPE	COMMENT	REMOVE
1875	District Sanitaire de Yamoussoukro	11 Feb 2020	Supplier credit		⊘
46	District Sanitaire de Yamoussoukro	10 Mar 2020	Supplier credit		⊘
45	District Sanitaire de Yamoussoukro	10 Mar 2020	Supplier credit		⊘
42	District Sanitaire de Yamoussoukro	29 Jan 2020	Supplier credit	Retour crée à partir de la facture fournisseur 36	⊘
36	District Sanitaire de Yamoussoukro	28 Jan 2020	Supplier invoice	Transfert de stock (Facture de l'historique du stock du client)	⊘
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23	District Sanitaire de Yamoussoukro	10 Oct 2019	Supplier invoice	Stock transfer (Facture de l'historique du stock du client)	⊘
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20	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (RECOUVRABLE)	⊘
19	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (DOTATION GTC)	⊘
18	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (DOTATION ARV)	⊘
17	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (MEDICAMENTS ET INTRANTS_PNLP)	⊘

Anterior: ***Faturas de fornecedores*** | | *Próximo:* ***Estoque Atual***

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