

Customer Requisitions

When a customer orders stock from you, they create a **Supplier Requisition** in THEIR system. This will appear as a **Customer Requisition** in <u>your</u> system. That is, this is your response to the requisition a customer sent you, where you supply stock to them.

Click on Customer Requisitions

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. Customer Invoices	Supplier Invoices	Current Stock
Customer Requisitions	Supplier Requisitions	Stocktakes
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Click on a Customer Requisition to open it

Last update: 2020/08/19 02:06

REQUISITION NUMBER	ŧ	CUSTOMER	ENTERED DATE 👙	ITEMS
23		Balibar PS	Fri Aug 18 2017	1
25		Balibar PS	Mon Aug 21 2017	1

Check the details

If necessary, change the quantities of items to be supplied.

Aonths Stock: 1 Customer: Ballbar: PS Intry Date: 18/8/2017 Comment: From request regulation 39 (test)								Dartes	
Q.									
CODE	φ.	ITEM NAME *	OUR STOCK	THEIR STOCK	MONTHLY 0	SUGGESTED &	REQUESTED &	SUPPLY THIS	
0050_22		Albendazole scored 400mg tabs	136	0	1	1	1	1	
06_1058		Benzoic & Salicylic Acid Ointment Whit	8	0	2	3	2	2	
15,2297		Clotnimazole Vaginal Pessary 500mg	0	0	29	30	30	0	
13,0300		FP - Mitrogynon/COC 0.03mg/0.15mg S	0	0	50	68	68	0	

Once you are satisfied with the details...

Click the **Finalise** button on the top right.



mSupply will then generate a **Customer Invoice** in your system, which will be sent to the customer as a **Supplier Invoice**.

Previous: Customer Invoices || Next: Supplier Requisitions (General Orders)

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