

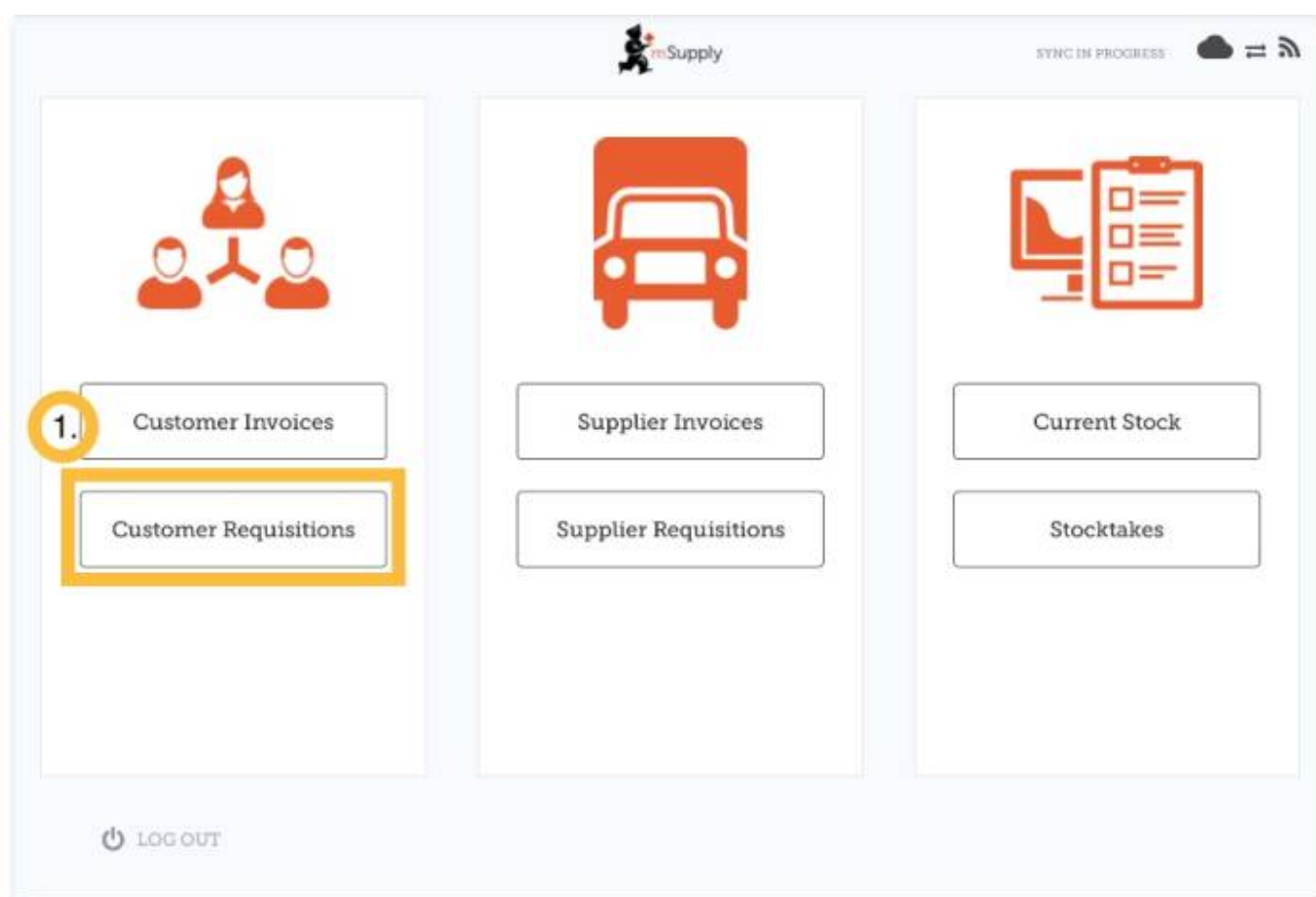


User Guide - mSupply Mobile

Customer Requisitions

When a customer orders stock from you, they create a **Supplier Requisition** in THEIR system. This will appear as a **Customer Requisition** in YOUR system.

Click on Customer Requisitions



Click on a Customer Requisition to open it

| REQUISITION NUMBER | CUSTOMER | ENTERED DATE | ITEMS |
|--------------------|------------|-----------------|-------|
| 23 | Balibar PS | Fri Aug 18 2017 | 1 |
| 25 | Balibar PS | Mon Aug 21 2017 | 1 |

Check the details

If necessary, change the quantities of items to be supplied.

Months Stock: 1 Customer: Balibar PS
Entry Date: 18/8/2017 Comment: From request requisition 39 (test1)

| CODE | ITEM NAME | OUR STOCK | THEIR STOCK | MONTHLY USE | SUGGESTED QUANTITY | REQUESTED QUANTITY | SUPPLY THIS INVOICE |
|---------|---|-----------|-------------|-------------|--------------------|--------------------|---------------------|
| 03_0200 | Albendazole scored 400mg tabs | 136 | 0 | 1 | 1 | 1 | 1 |
| 06_1056 | Benzoic & Salicylic Acid Ointment Whit... | 8 | 0 | 2 | 3 | 2 | 2 |
| 03_2297 | Clotrimazole Vaginal Pessary 500mg | 0 | 0 | 29 | 30 | 30 | 0 |
| 13_0300 | FP - Microgynon/COC 0.03mg/0.15mg S... | 0 | 0 | 68 | 68 | 68 | 0 |

Once you are satisfied with the details...

Click the **Finalise** button on the top right.



mSupply will then generate a **Customer Invoice** in your system, which will be sent to the customer as a **Supplier Invoice**.

Previous: [Customer Invoices](#) | | Next: [Supplier Requisitions \(General Orders\)](#)

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