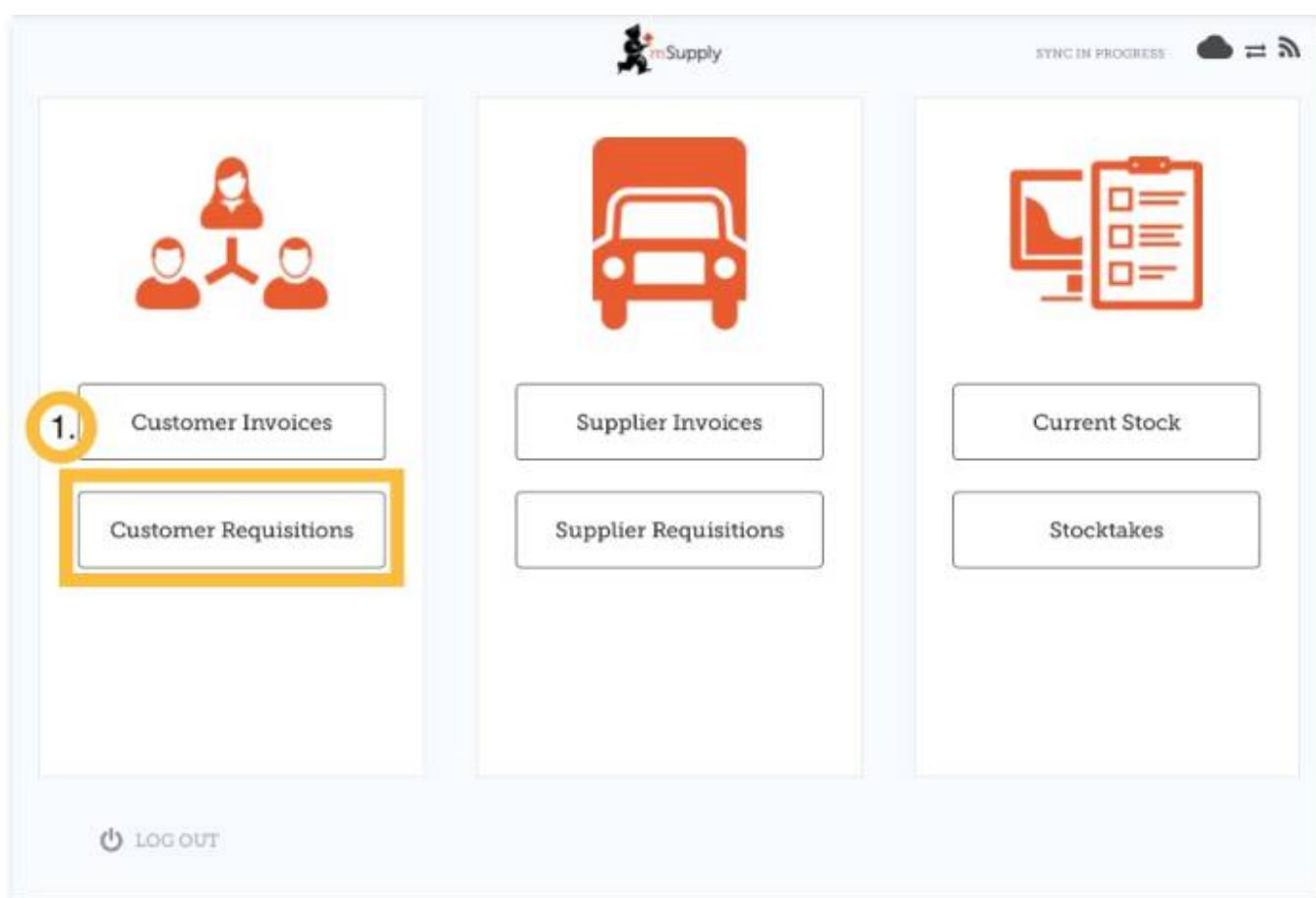User Guide - mSupply Mobile

3. Customer Requisitions

When a customer orders stock from you, they create a **Supplier Requisition** in THEIR system. This will appear as a **Customer Requisition** in YOUR system.

3.1. Click on Customer Requisitions

3.2. Click on a Customer Requisition to open it

3.3. Check the details

If necessary, change the quantities of items to be supplied.

3.4. Once you are satisfied with the details...

Click the **Finalise** button on the top right.

mSupply will then generate a **Customer Invoice** in your system, which will be sent to the customer as a **Supplier Invoice**.

*Previous: **2. Customer Invoices** | | Next: **4. Supplier Requisitions***