2025/10/28 02:29 1/6 The Cash Register



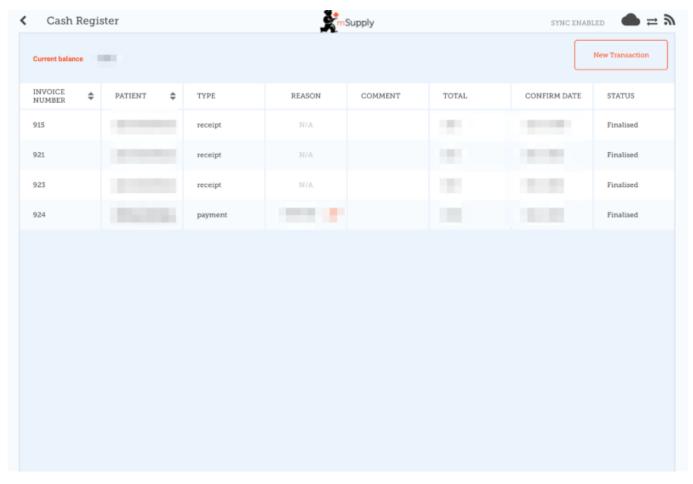
User Guide - mSupply Mobile

The Cash Register

This feature is **off by default.** Most users will not be handling cash and can skip this section. To enable the functionality, see the documentation here

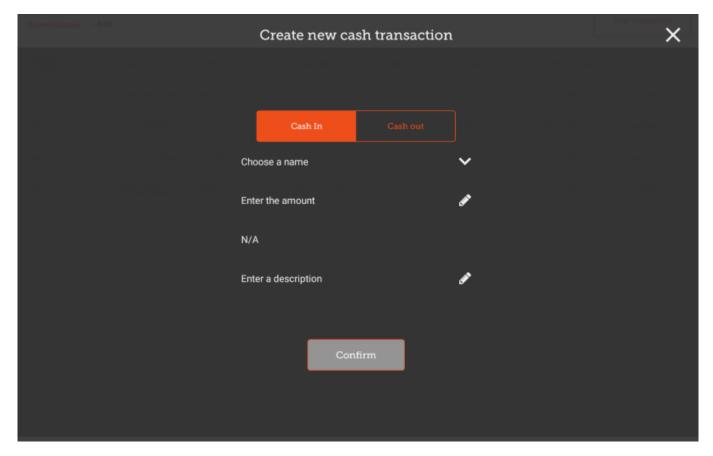
The Cash Transaction List

- Clicking the "Cash register" register button shows all receipts and payments
- Your stores current cash balance is shown in the top left.

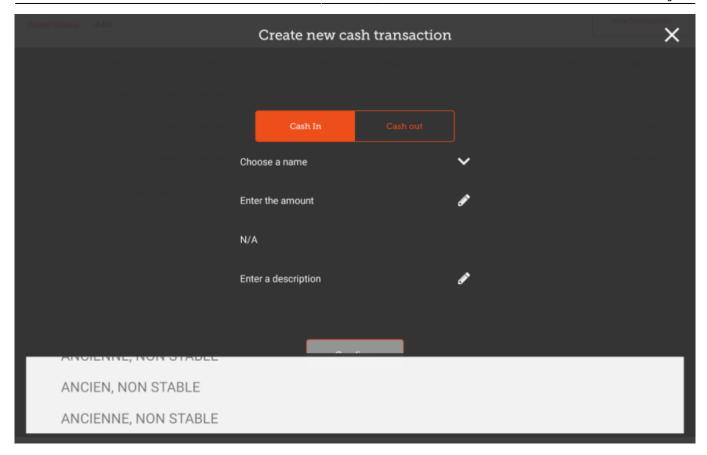


 Tapping the New Transaction button brings up a dialog to create either a CASH IN (receipt) or CASH OUT (payment) transaction

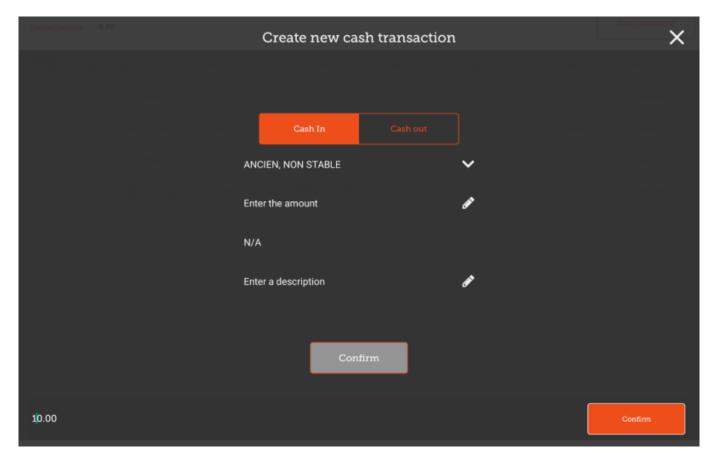
Cash-In Transactions



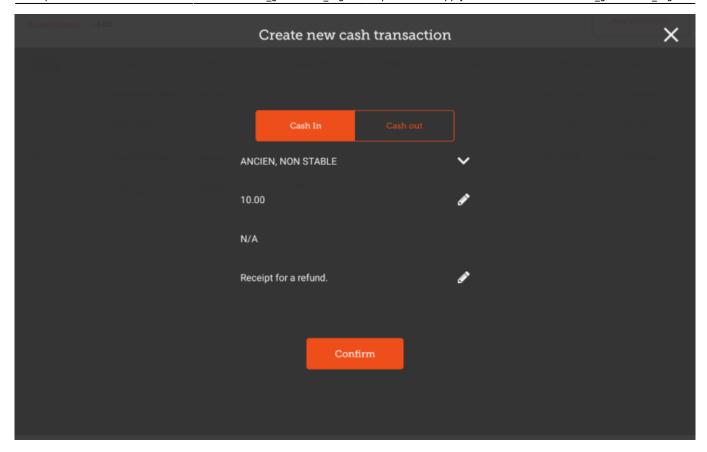
- You must complete each step to proceed
- First select the Choose a Name button and select a name from the list



• Then press the Enter The Amount button and enter the amount



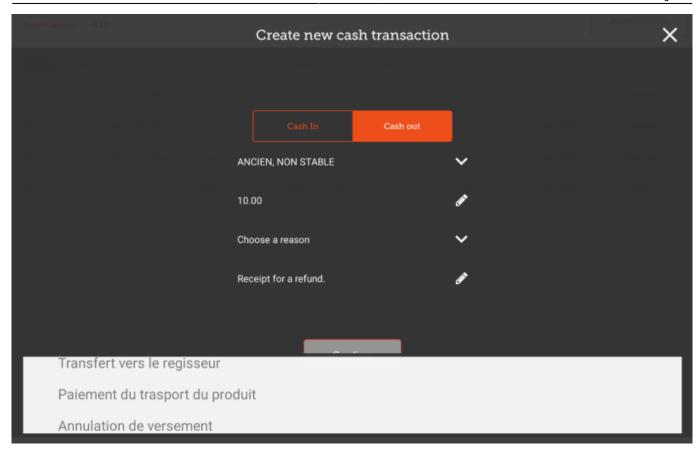
- Once confirmed, you can then create the cash receipt transaction.
- Optionally, you can enter a description for this receipt.



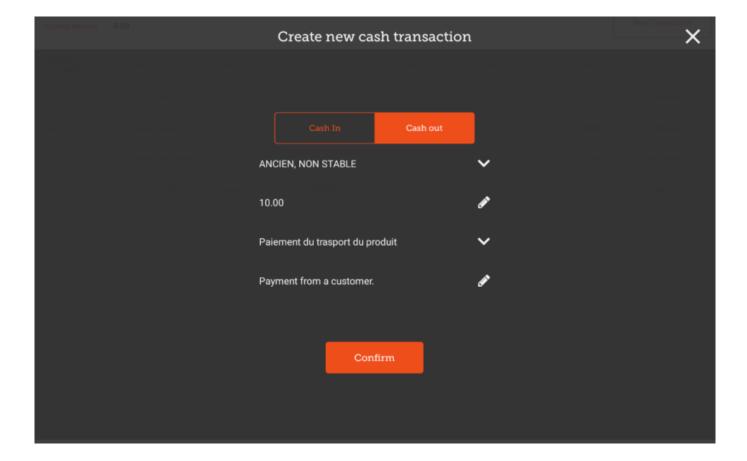
Cash Out Transactions

Creating a **CASH OUT** transaction is the same process, except that you must provide a reason for the transaction. Select the Choose a reason button, and select a reason from the list

2025/10/28 02:29 5/6 The Cash Register



• Once you have selected a reason, you are able to create and save this transaction



Previous: **Dispensing** | | Next: **Mobile Settings**

Last update: 2020/02/25 22:28

From:

https://wiki.msupply.foundation/ - mSupply Foundation Documentation

Permanent link:

https://wiki.msupply.foundation/en:mobile:user_guide:cash_register

Last update: 2020/02/25 22:28

