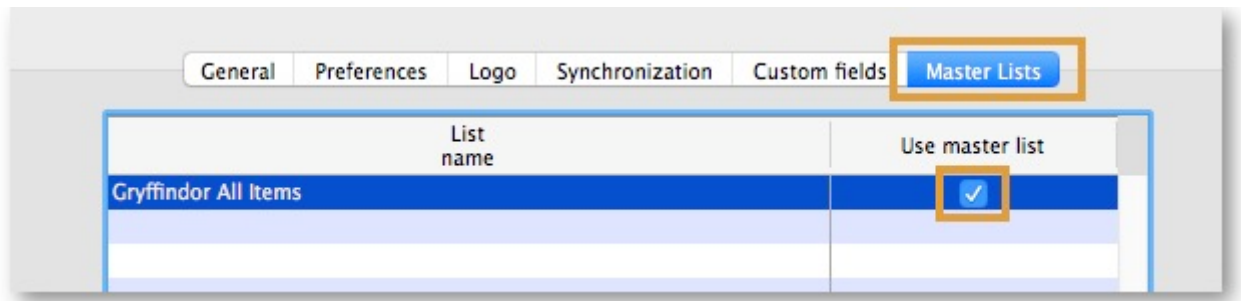


4. Configuring the Store and Dispensing

Making items visible in the new store using Master List(s)

1. Click on the **Master Lists** tab and select at least one Master List.



2. Click **OK**
3. Click **OK** again

Setting up the correct synchronisation settings



If you have used [store_create_from_name](#) for creation of the store, and you have specified the sync site that the store will be **Active** on, then all you need to do here is:

- Change the Synchronisation type for this store on the Primary Server to **Collector** if so desired (normally the case)
- Configure this new store's Sync type to be **Transfer** or **Active/Collector** for any *other* sync sites that need to deal with this store.

1. Edit store synchronisation settings (**Special > Show Stores > Double-click on store > Synchronisation > Click to Unlock**, enter code to edit):
2. In the table below, in row of the Sync site that was created for this store, tick the tickbox in the **Local** column. This will automatically change the Sync type for that site to Active/Collector.

Mobile Store 1

Synchronization Custom fields Master Lists

Synchronisation type: Active store

☐ Set as local store

☐ Include prescriptions in sync

Sync ID: 5

Sync with:

| Sync ID | User name | Sync type | Local |
|---------|---------------------|------------------|-------------------------------------|
| 7 | General | None | <input type="checkbox"/> |
| 6 | Hogwarts Dispensary | None | <input type="checkbox"/> |
| 2 | Gryffindor | None | <input type="checkbox"/> |
| 3 | Hufflepuff | None | <input type="checkbox"/> |
| 4 | Slytherin | None | <input type="checkbox"/> |
| 5 | Mobile Store 1 | Active/collector | <input checked="" type="checkbox"/> |

Cancel OK

3. Set **Synchronisation type** at the top to Collector
4. Click **OK**

Make the Store visible to other Stores

1. Edit the 'name' associated with the Store and configure visibility to other Stores appropriately

Custom settings

| Setting name | Allowed Value(s) ¹⁾ | Description |
|--------------------------|--------------------------------|---|
| usesDispensaryModule | true or false | Needs to be set to true if dispensing (see below) |
| usesDashboardModule | true or false | Needs to be set to true if using the dashboard |
| usesVaccineModule | true or false | Needs to be set to true if using the vaccines module |
| usesCashRegisterModule | true or false | Needs to be set to true if using the cash register |
| usesPaymentModule | true or false | Needs to be set to true if handling cash payments. There are some (good!) side effects if this setting is true: The sell and cost price columns are shown on Supplier Invoices and are also shown when editing batches in a stocktake where the sell price is editable. See below for examples. |
| usesSupplierCreditModule | true or false | Needs to be set to true if allowing returns from the stock page, which in turn allows supplier credits |

| Setting name | Allowed Value(s) ¹⁾ | Description |
|---|--------------------------------|---|
| usesPatientTypes | true or false | If set to true then you can choose between "Inpatient and Outpatient" when dispensing. The data is stored in the transact.user1 field. Of course, <u>usesDispensaryModule</u> must be set to true for this to have any effect (see above) |
| monthsLeadTime | number (0) | The months of lead time - will be multiplied by 30 to use in mobile as months of lead time |
| monthlyConsumptionLookBackPeriod | number (12) | The number of months to look back when calculating average monthly consumption (AMC) |
| monthlyConsumptionLookEnforceLookBackPeriod | true or false | if True, then the full lookback period will be used, even if there is no consumption in those periods. We don't recommend this, but it's here to comply with the rules in some countries |

Other configurations that then affect how mobile behaves

| Item | Description |
|-------------------------|---|
| Programs | If you have a master list configured as a program, in mobile you will then be able to perform stock takes by program or supplier requisitions. |
| Reasons | If you have BOTH positive and negative inventory adjustments, have to apply a reason to stocktake lines with a difference != 0 |
| Prescription Categories | If you have transaction categories with type of "prescription" mobile will display a drop down list of prescription categories to select from |
| Insurance Providers | If you configured an insurance provider, then mobile will give you the ability to choose a policy, and to edit and create them at the end of a prescription |
| Payment Types | If you have configured any payment types, they'll show up in a list at the end of a prescription |

Dispensary mode

1. Ensure that your store is a Dispensary by choosing **Dispensary** from the drop-down list on the **General** tab of the store preferences.

New store

Demo store

General

Preferences

Logo

Synchronisation

Custom fields

Master lists

Store code

Demo1

dispensary

Name

Demo store

Organization name

Address line 1

Address line 2

Address line 3

Address line 4

Address line 5

Postal/Zip Code

Phone

Tags

☐ Disable this store

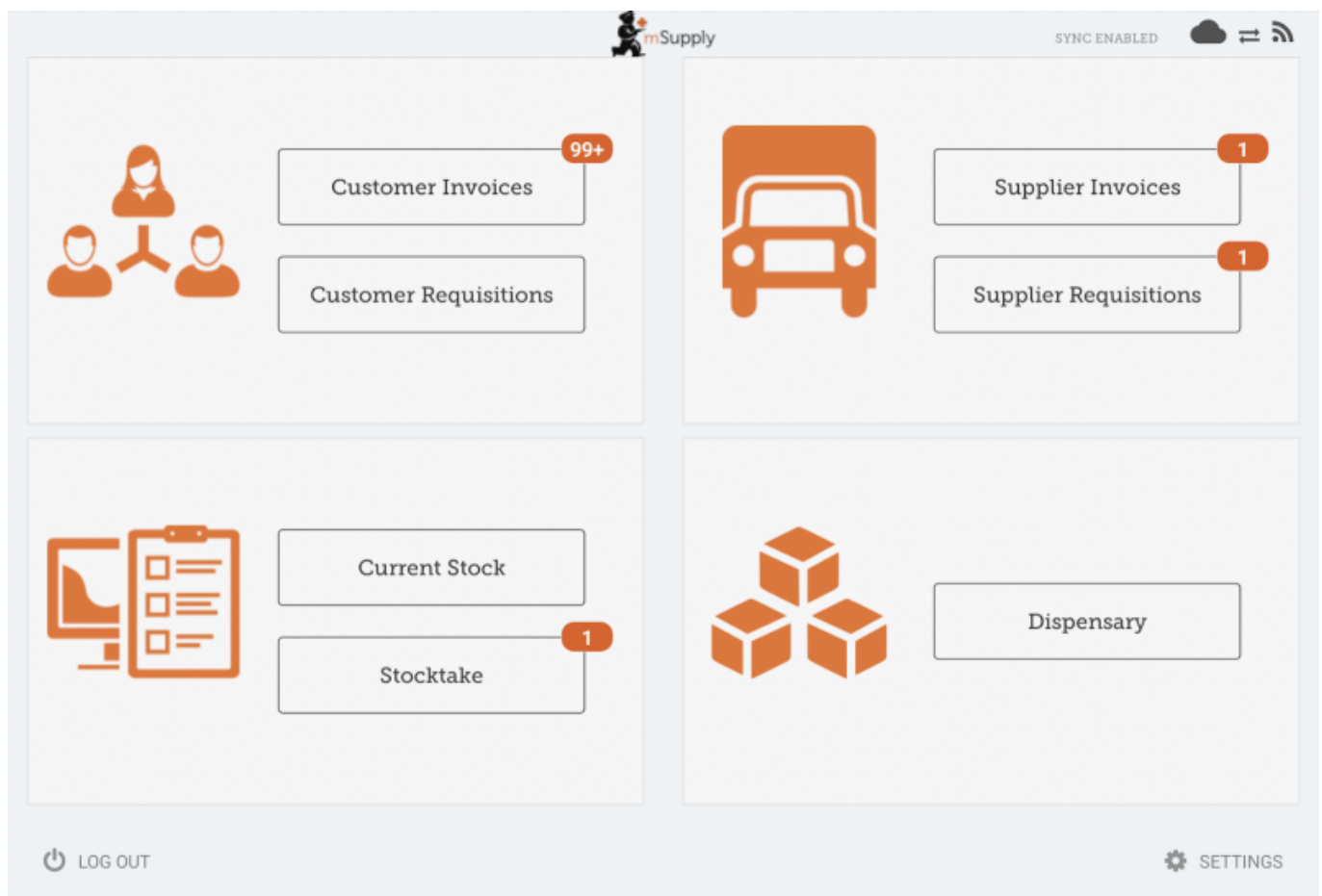
Responsible officer

none

-
2. The mobile store needs to have the following field in Custom Fields for the dispensary to be visible in mobile

[illegible]

Of course you will need to synchronise mSupply mobile with the server before the mobile device receives these configuration settings. After sync, your Navigator window will look like this



When the Payments module is on

The cost and sell price are visible on supplier invoices:

Invoice 5

FINALISE

Entry Date: 27/6/2019

Supplier:

Confirm Date:

Their Ref:

Comment: Stock transfer

Search by item name

New Item

| ITEM CODE | ITEM NAME | QUANTITY | EXPIRY | COST PRICE | SELL PRICE | REMOVE |
|-----------|---------------------------------|----------|---------|------------|------------|--------|
| AE01090 | FLUMPFY NUT sach 92g carton/150 | 150 | 09/2019 | 0.00 | 0.00 | |
| AE18123 | VITAMINE A 150 000 UI caps | 20 | 09/2020 | 0.00 | 0.00 | |
| AE18124 | VITAMINE A 200 000 UI caps | 150 | 12/2019 | 0.00 | 0.00 | |

The cost and sell price are visible when doing stocktakes:

Comment

ITEM NAME

ABACAVIR / LAMIVUDINE 60/30 MG CP

Add Batch

| BATCH NAME | COST PRICE | SELL PRICE | EXPIRY | SNAPSHOT QUANTITY | ACTUAL QUANTITY | DIFFERENCE | REASON |
|--------------|------------|------------|---------|-------------------|-----------------|------------|--------|
| stocktake_21 | 10.00 | 10.00 | mm/yyyy | 56 | Not Counted | N/A | N/A |

Previous: ***3. Create the Store*** | | Next: ***5. Setting up the Users to access the store***

¹⁾

Default value is in italics- this is used if pref is not configured

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